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**State of Louisiana Board of Barber Examiners  
Board Meeting Minutes September 22, 2013  
Board Office Conference Room, Baton Rouge, Louisiana**

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Board President Scott Vice called the meeting to order at 1:25 PM. Present were Board Members Alton Broussard, Rebecca Villeneuve, Craig Pollard. Executive Director Latrice Matthews. Also present were Inspector Sheryl Rosaya, Board Attorney Phil Miley, Apprentice Coordinator Mark Villeneuve and other guests.

***For the record:*** The board members conducted examinations to approximately 35 applicants beginning at 7:30 a.m. this day.

The chair suspended the regular order of business to nominate a Vice President to fill the position vacated by the ending of James A. Adams, Jr.'s term. ***M/Pollard, 2nd/Broussard Mc.*** Nomination was made by Board Member Craig Pollard for Rebecca Villeneuve. The chair called for any other nominations, none were made and the nominations were closed.

The chair presented the minutes of June 2, 2013. ***M/Broussard, 2<sup>nd</sup>./Pollard to approve the minutes as approved. Mc***

#### PRESIDENT'S REPORT

The chair briefed the board of a possible new school location to be opened in the Opelousas area by Vera Matt. Ms. Matt is on course and pending her notification to the board office and everything going as planned, she anticipated being open by the first of the year.

#### EXECUTIVE DIRECTOR REPORT

Executive Director Matthews reported on the board's need to come into compliance with 34 C.F.R. 600.9(a) (1) which establishes by name to conduct business and approval to offer programs beyond secondary education. School licenses will need to distinguish that programs are offered beyond secondary education. Ms. Matthews proposed printing the statement on the school license to distinguish it. ***M/Broussard, 2nd/Pollard to approve license***

After discussions, ***M/Pollard, 2<sup>Nd</sup>./Villeneuve to approve the Executive Director's Report Mc.***

#### FINANCIAL REPORT

Director Matthews presented quarterly financials as printed by CPA Vicknair

***M/Broussard, 2nd/Pollard to approve the Financial Report. Mc***

**BOARD MEMBERS' REPORT**

Board Member Craig Pollard reported visiting Booker T. Washington High School over concerns of their student enrollment being down. Discussion was made of things being put in place at the school to help enhance enrollment. There was also some discussion between Board Member Pollard, the Chair, and the Dean at Northwest Louisiana Technical College regarding their barber program enrollment being down as well. Board Member Pollard also advised that in the near future he would be visiting the schools in his area.

Board Member Rebecca Villeneuve expressed concern if any more information had been received regarding continuing education and the training to become state certified.

*The Chair suspended the order of all remaining Board Members' Reports to hear the presentation of the Louisiana State Beauticians' Association, Inc.*

Donna Williams, Educational Director and Bennie Lewis, President of the Louisiana State Beauticians' Association, Inc. petitioned the board to recommend barbers to their organization for continuing education. Ms. Williams presented on the impact barbers would have on the industry if more enlightenment was given to the education of students and teaching teachers how to teach. Ms. Williams also informed the board of their organizations' upcoming educational workshop and the involvement that is made toward the hair industry. Board Member Pollard asked if their organization was certified by the state and what costs were associated with attending the classes and if they were capable of reaching all demographics of people. Ms. Williams reported that they are in fact certified by the state and are able to impact all demographics. Board Member Villeneuve asked if manufactures would be brought in for the classes and how many people generally attend. Executive Director Matthews questioned their involvement with the Louisiana Department of Education. The chair asked for clarification that they had no intentions of opening a school or becoming a barber school. Board Attorney Miley questioned if their entity was a non profit corporation and if they were recognized by the IRS has non profit. Board Member Rebecca Villeneuve recommend the board attend their workshop in October to learn more of what they have to offer. The chair recommended the presentation of Ms. Williams and Mr. Lewis to the education committee for further review.

**BOARD MEMBERS' REPORT CONTINUED**

Board Member Alton Broussard reported on his visit with the Chair and Vera Matt to the possible new school location in Opelousas. ***M/Pollard, 2<sup>nd</sup>./Broussard to approve the board member reports. Mc***



Board Attorney Phil Miley reported on the Revisions of the Barber Rules and Regulations and the many detailed technical steps involved. Mr. Miley asked for the boards decision on amending all of the rules at one time, or to initially amend some. The board recommended focusing on one rule at a time, in particular hearings and enforcement. Board Attorney Miley and Executive Director Matthews informed the board that this should be an effort that involved the entire board because of the substantial amount of work required. Attorney Miley recommend the board attend any seminars the state offered to assist in learning more about the revisions process.

The Chair and Board Member Craig Pollard briefed the board on their follow up with Wiley Brazier and his 1 Mind Organization. Through their research they concluded the program he proposed was designed to enroll at risk students who would not meet the boards' requirement of having high school diplomas. Their recommendation to the board was to not approve the proposal of 1 Mind. / Recommendation was agreed upon by the full board. (Note - Mr. Brazier was notified of today's board meeting to discuss his proposal, his absence is noted as no show no call)

The Chair reported that a date for the Instructor's Workshop would be set at a later time pending the dates of the Bronner Brothers Hair Show. Location would be the LSU Lod Cook Hotel/Conference Center in Baton Rouge. He asked for any ideas to be presented at the workshop. Board Member Pollard stated he would like to see more emphasis placed on showing the proper way to cut without so many demonstrations taking place on the platform at the same time. He would also like to see more hands on work allowed for the instructors themselves, and also a session on teaching teachers how to teach. Board Member Villeneuve recommended inviting Ms. Donna Williams of the Louisiana State Beaticians' Association, Inc. to speak. Inspector Rosaya and Board Member Broussard expressed concern that the participation of Ms. Williams' Association may take away from our barber schools and focus should be given to our instructors.

There being no further business, the meeting was adjourned at 4:30 PM.

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Scott Vice, Board President

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Latrice Matthews, Executive Director

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Rebecca Villeneuve, Board Vice-President

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Craig Pollard, Board Member

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Alton Broussard, Board Member

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